



Environmental and Sustainability Policy

Nottingham News Centre CIC is committed to environmental sustainability and sustainable procurement. We aim to promote the protection and enhancement of the environment and to educate staff, volunteers and stakeholders on environmental issues. Our aim is to contribute, as responsible members of society, to a reduction in waste and carbon usage and to provide a safe, inclusive, resilient, sustainable and pleasant environment in which to learn and work.

Nottingham News Centre has developed a Sustainable and Environmental Procurement Policy that links to the wider Corporate Social Responsibility Agenda. The aims below are an integral part of that wider policy.

The underpinning ethos of Nottingham News Centre environmental and sustainability policy is to:

- Ensure that we are compliant with environmental legislation
- Recognise that we are both a customer and provider of services and respond appropriately to this
- Review our environmental impact at regular points via Nottingham News Centre's action plans and take necessary action as appropriate
- Recognise our areas for development and implement improvements
- To use resources carefully, which in turn, will help reduce negative effects on the environment as well as operating costs
- Ensure that partners and supporting organisations with whom we work, adopt and abide by NNC environmental and sustainability principles. Nottingham News Centre will ensure that due diligence is carried out prior to working with partners and supporting organisations and will monitor the relationship on an ongoing basis, to assess the extent of compliance with these principles.

Environmental and Sustainability Action Plan

The purpose of this statement is to set out Nottingham News Centre's commitment to sustainable development and effective environmental stewardship. Nottingham News Centre is committed to:

- Promoting responsibility for the environment within the organisation and communicating and implementing this policy at all levels within the workforce
- Reduce the use of energy, water and other natural resources
- Minimise waste by reduction, re-use and recycling methods
- Ensure that our policies and services are developed in a way that is complimentary to this policy
- Not prioritise funding needs ahead of sustainability requirements

- Identify and provide appropriate training, advice and information for staff and volunteers and encourage them to develop new ideas and initiatives
- Provide appropriate resources to meet the commitments of this policy

Key Actions

- Ensure continued roll-out of electronic records document management system and online services initiatives to reduce the need for paper and printing, reducing carbon footprint
- Review Policy and Action Plan when necessary
- Improve environmental awareness amongst staff and promote green housekeeping issues
- Reinforce senior management commitment
- Create an environmental management system

Directors, Nottingham News Centre CIC

January 2023